

## Completing Your Application



1) Read through the application process, application form and all supplementary information thoroughly before applying



2) Complete the application form sections 1 & 2 with the required information



3) Read through sections 3-6 in the application form. Complete these tasks separately and prepare the files in the order requested in the application form



4) Merge all files into one PDF Document. Ensure the completed application form, forms the first pages of the document and that everything else follows in the order it is listed



5) Submit the application by e-mail to the 3 coordinators listed on the application form and arrange for your 2 recommendation letters to be sent directly from the person supplying them, to the coordinators listed on the application form.